



BIDSTON AVENUE PRIMARY SCHOOL

ADMISSIONS POLICY

Adopted by the Board of Governors – December 2017	
Review Period	Annually
Person responsible for Policy	Clerk



BIDSTON AVENUE PRIMARY SCHOOL

ADMISSIONS POLICY

The Local Authority manages all admissions to the school.

Admissions Arrangements for F2 (Reception)

Applications to start in Foundation 2 must be made in the Autumn Term up to the council determined cut-off date.

Wirral residents must apply either online on the Wirral admissions website or by sending the paper form to the Children and Young People's Department (CYPD). Parents are usually given a leaflet by the Early Years Provider/Nurse/Playgroup with explains the process.

The admission limit for classes varies but class sizes apply in reception, Year 1 and Year 2. The total allowed must not exceed 30 unless allowed under specific exceptional circumstances. There are, therefore, 60 places available for Foundation 2.

Applications submitted on time will be considered first and places allocated up to the admission number of the school and in accordance with the following criteria:

- Looked After Children and previously Looked After Children.
- Parents of the children who live 'in zone' and already have older brothers or sisters (including half or step siblings living in the same household) at the school where they are due to start school. If there are more children with older brothers or sisters at the school than there are places available, we will give priority to children with the youngest brothers or sisters at the school. We will also treat a brother or sister at a corresponding junior school with a sibling. Where there is more than one applicant with a sibling in the same year group, priority will be given to those children who live nearest to the school.
- Parents of pupils who live 'in zone' and have a valid medical reason. You must provide details on the online or paper preference form and this may be checked by a medical officer of the health authority. A letter in support from a senior health professional will be required as evidence. You need to make it clear who only this school is appropriate for your child's medical needs.

If children live outside the school's catchment area and if places are still available, places will be allocated in accordance with the following criteria:

- To children who already have older brothers or sisters (including half or step siblings living in the same household) at the school when they are due to start school. If there are more children with older brothers or sisters at the school than there are places available, we will give priority to children with the youngest brother or sisters at the school. We will also treat a brother or sister at a corresponding junior school as a sibling. Where there is more than one applicant with a sibling in the same year group, priority will be given to those children who live nearest to the school.
- To children who have valid medical reasons for going to the school. You must give details on the preference form and this may be checked by a medical officer of the health service. A letter in support form a senior health care professional will be required as evidence. You need to make it clear why this school is appropriate for your child's medical needs.
- To pupils who live nearest to the school.

The Authority measures distances from home to the nearest school pedestrian gate to the child's home using a computerised mapping system using the shortest road route, unless it is possible to use a footpath, which the Authority considers a safe walking route. As a general guide we will treat routes with no pavements and no street lighting as unsafe for children.

Important: If your child has a place in a nursery class in a community school, this does not mean that they will automatically get a place in the Foundation 2 class.

A Looked after Child is a child who is a) in the care of a Local Authority or b) being provided with accommodation by a Local Authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989).

A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

Appeals against admissions decisions

If you are not satisfied with the school offered to your child, you can appeal. Appeals are heard by an independent appeal panel. The appeal panel's decision is final and cannot be changed.

You can get more details of the appeals procedure from the Admissions Portal on the website www.wirral.gov.uk/schooladmissions or from the Clerk to the Independent Appeals Panel.

Independent Appeals Panel: Phone 0151 606 2020 Email: schoolappeals@wirral.gov.uk

Admission Arrangements for KS1 and KS2 classes

Arrangements for children in Year 1 and above to start at Bidston Avenue Primary School are treated in the same way as applications for Foundation 2.

Children will be offered a place if there is room in the year group and Year 1 and Year 2 classes do not exceed 30.

If the child is in years 3, 4, 5 or 6, **and In-Zone**, then they have a right to a place even if it takes the class sizes over 30 per class.